

**BETHANY VILLAGE**  
**OPEN POSITIONS**  
**July 10, 2020**

**HEMOCARE:**

- **LPN**  
Oversee aspects of care in accordance with physician's orders, resident and family needs. Responsible for dispensing medications to residents. Charting and paperwork ensuring all reporting requirements are met. **NYS licensing required. Half-time**
- **Home Health Aide**  
Provide paraprofessional services to the agency's home care clients as prescribed by the physician and in compliance with the state's Nurse Practice Act, and any other regulations defining home health aide services **Full-time /Half-time/Part-time**
- **PCA II**  
Under general direction of the RN Community Home Care Supervisor of the agency the candidate may assist client's with environmental maintenance to reflect quality and standards of the care plan. The PCA assists with personal care activities including, but not limited to; under the supervision of a Registered Nurse. **Per-Diem**

**MANOR:**

- **C.N.A.**  
Provide care or assistance in the activities of daily living as prescribed in the resident's plan of care. Provide direct resident care encompassing the admission process, physical hygiene and treatment intervention. **NYS C.N.A. certification required. Full-time (Days/Nights/Evenings) Half-time (Days/Nights/Evenings) Per-Diem**
- **LPN and LPN Charge**  
Oversee aspects of care in accordance with physician's orders, resident and family needs. Responsible for dispensing medications to residents. Charting and paperwork ensuring all reporting requirements are met. **NYS licensing required. Full-Time (Evenings, Nights)/Half-time (Evenings) Part-Time (Nights)/Per-Diem/ LPN Charge: Full-time (Evenings)**
- **Elder Care Associate**  
To enhance the quality of life of our residents through one-on-one interaction.  
**Per-Diem**
- **Director of Social Work**  
Ensures emotional and social needs of residents are met. Develop social histories, complete pertinent sections of MDS, assist families and residents with advance directives, develop care plans and attend care conferences, assist resident council, and work as part of an interdisciplinary care team. **Education: BS, Full-time (days)**
- **Environmental Service Aide**  
Responsible for general cleaning and upkeep of Manor and Courtyards facilities. **Half-Time Full-time/Part-time**

## **COURTYARDS:**

- **Home Health Aide**

Provide paraprofessional services to the agency's home care clients as prescribed by the physician and in compliance with the state's Nurse Practice Act, and any other regulations defining home health aide services. **Must be Certified - Experience preferred. Valid driver's license required. Full-time(Days/Evenings/Nights)/Part-time/Half-time**

- **LPN**

Oversee aspects of care in accordance with physician's orders, resident and family needs. Responsible for dispensing medications to residents. Charting and paperwork ensuring all reporting requirements are met. **NYS licensing required. Full-Time (Days, Evenings, Nights)/Part-time (Evenings)**

- **Resident Care Aide**

Assist in meeting the personal care, social, and environmental needs of the Courtyard residents. **Full-time (nights), Half-time (Days, Evenings, Nights), Part-time (Nights)**

- **Universal Aide**

Assists the Director of Clinical Services, LPN Clinical Care Coordinator, Charge Person, and Activities Director in meeting the personal care, social, and environmental needs of Orchard View residents. **Full-time (Days), Part-time (Nights)**

- **Courtyards Administrator**

Responsible for planning, organizing, developing, and directing the overall operations of our Adult Home, including the Assisted Living Residence (ALR), Enhanced (EARL), Special Needs (SNARL), and Assisted Living Program (ALP). Progressively manages the facility within government regulations and Bethany policies, with a focus on maintaining excellent care for the residents, while achieving the facility's business objectives. **Full-time (days)**

- **Activities and Wellness Coordinator**

Assist in the planning, developing, organizing, implementing, evaluating, & directing the activity programs in accordance with federal, state, local, and OSHA guidelines & regulations as well as our established policies & procedures, to assure the spiritual development, emotional, recreational & social needs of residents are met and maintained on an individual basis. **Full-time (Days)**

## **Shared Services:**

- **Director of Pastoral Care/Chaplain**

The primary purpose is to provide spiritual, religious and pastoral care to residents, family members, and employees, in accordance with our established policies and procedures as directed by the Executive Director. **Part-Time (Days)**

- **Operator**

Serve as a liaison with families, visitors, other volunteers as well as the resident and staff helping to provide a friendly, warm and most welcomed atmosphere. **Part-time**

- **Environmental Service Aide**

Responsible for general cleaning and upkeep of Manor and Courtyards facilities.  
**Full-time/Part-time**

Revised 7/13/2020 KSS