

BETHANY VILLAGE OPEN POSITIONS

September 22, 2020

HEMOCARE:

- **Community Home Care Coordinator_ RN**
Assist with case management and ensure appropriate client activities are within Home Care setting. Responsible for supervising and assessing quality and quantity of performance of staff members and oversee care in accordance with the client, physician's orders, and family needs within regulatory requirements. **Full-time**
- **Home Health Aide**
Provide paraprofessional services to the agency's home care clients as prescribed by the physician and in compliance with the state's Nurse Practice Act, and any other regulations defining home health aide services **Full-time /Half-time/Part-time**
- **LPN**
Oversee aspects of care in accordance with physician's orders, resident and family needs. Responsible for dispensing medications to residents. Charting and paperwork ensuring all reporting requirements are met. **NYS licensing required. Half-time**
- **PCA II**
Under general direction of the RN Community Home Care Supervisor of the agency the candidate may assist client's with environmental maintenance to reflect quality and standards of the care plan. The PCA assists with personal care activities including, but not limited to; under the supervision of a Registered Nurse. **Per-Diem**

MANOR:

- **Activities Assistant**
Responsible for assisting in planning and providing activities for residents, transporting residents to and from activities. Daily documentation **Half-time (Days, Evenings)**
- **C.N.A.**
Provide care or assistance in the activities of daily living as prescribed in the resident's plan of care. Provide direct resident care encompassing the admission process, physical hygiene and treatment intervention. **NYS C.N.A. certification required. Full-time (Days/Nights/Evenings) Half-time (Days/Nights/Evenings) Per-Diem**
- **Elder Care Associate**
To enhance the quality of life of our residents through one-on-one interaction.
- **Environmental Service Aide**
Responsible for general cleaning and upkeep of Manor and Courtyards facilities. **Half-Time/Per Diem**

- **LPN and LPN Charge**

Oversee aspects of care in accordance with physician's orders, resident and family needs. Responsible for dispensing medications to residents. Charting and paperwork ensuring all reporting requirements are met. **NYS licensing required. Full-Time (Days, Evenings, Nights)/Half-time (Evenings) Part-Time (Nights)/Per-Diem/ LPN Charge: Full-time (Evenings)**

- **Nail Care Technician**

Provide care or assistance in the activities of daily living as prescribed in the resident's plan of care. Provide direct resident care encompassing admission process, physical hygiene, and treatment intervention within limits of authority. **Per-Diem**

- **RN Supervisor**

Overall facility supervisor for all departments. Responsible for supervising and assessing quality and quantity of performance of staff members reporting to him/her during the shift, and oversee resident care in accordance with the resident, physician's orders, and family needs.

Per Diem (Days, Evenings, Nights)

COURTYARDS:

- **Case Manager/Quality Assurance**

Responsible for the integration of all resident services provided by the Adult Care Facility into a whole system that maintains a continuing awareness of each resident's total well-being. **Full-Time**

- **Home Health Aide**

Provide paraprofessional services to the agency's home care clients as prescribed by the physician and in compliance with the state's Nurse Practice Act, and any other regulations defining home health aide services. **Must be Certified - Experience preferred. Valid driver's license required. Full-time(Days/Evenings/Nights)/Part-time/Half-time**

- **LPN**

Oversee aspects of care in accordance with physician's orders, resident and family needs.

Responsible for dispensing medications to residents. Charting and paperwork ensuring all reporting requirements are met. **NYS licensing required. Full-Time (Days, Evenings, Nights)/Part-time (Evenings)**

- **PCA II**

Under general direction of the RN, Home Care & Community Services Administrator of the agency the candidate may assist client's with environmental maintenance to reflect quality and standards of the care plan. The PCA assists with personal care activities including, but not limited to; under the supervision of a Registered Nurse. **Full-time (Evenings)**

- **Resident Care Aide**

Assist in meeting the personal care, social, and environmental needs of the Courtyard residents.

Full-time (nights), Half-time (Days, Evenings, Nights), Part-time (Nights), Per Diem

- **Environmental Service Aide**

Responsible for general cleaning and upkeep of Manor and Courtyards facilities. **Half-time (Days)**

- **Universal Aide**

Assists the RN, Home Care & Community Services Administrator, LPN Clinical Care Coordinator, Charge Person, and Activities Director in meeting the personal care, social, and environmental needs of Orchard View residents. **Full-time (Days, Evenings), Part-time (Nights)**

Shared Services:

- **Business Office Clerk**

Assist and support the Business Office with Accounts Payable, Billing, and various accounting support functions. **Full-time**

- **HR Recruiter**

Manage recruitment activities; Liaison for HR department. **Full-time**

- **Marketing and Communications Coordinator**

Plans and implements sales, marketing and product development programs, short and long range, targeted toward existing and new markets. **Part-time**

- **Operator**

Serve as a liaison with families, visitors, other volunteers as well as the resident and staff helping to provide a friendly, warm and most welcomed atmosphere. **Per Diem (Days, Evenings)**

Revised 9/22/2020 KSS